

The 10-Question IT Assessment

How healthy is your business technology?

Answer each question **Yes** or **No**, based on how things stand today — not how you hope they work. Every **No** is a gap worth a closer look. Total your No's at the end.

1. Backups

Are your critical files and systems backed up automatically every day, with copies stored offsite or in the cloud — and have you tested that a backup can actually be restored in the last 90 days?

☐ Yes

☐ No

2. Security software

Is every computer and server protected with active, centrally managed security software (more than the free version that came preinstalled)?

☐ Yes

☐ No

3. Updates & patching

Are operating systems and business applications updated and patched on a regular schedule, rather than whenever someone remembers?

☐ Yes

☐ No

4. Password practices

Does your team use strong, unique passwords with multi-factor authentication turned on for email, banking, and other key accounts?

☐ Yes

☐ No

5. Access control

When someone leaves the company, is their access to systems, email, and files removed the same day?

☐ Yes

☐ No

6. Email protection

Do you have filtering in place to catch phishing and spam before it reaches inboxes — and has your team been trained to spot what slips through?

☐ Yes

☐ No

7. Support response

When something breaks, do you have a reliable way to get help quickly, with a known response time — instead of scrambling to find someone?

☐ Yes

☐ No

8. Network security

Is your business network protected by a properly configured firewall, with guest and internal traffic kept separate?

☐ Yes

☐ No

9. Continuity plan

If a major outage, ransomware attack, or hardware failure hit tomorrow, do you have a written plan to keep the business running?

☐ Yes

☐ No

10. Strategic oversight

Does someone regularly review your technology against where the business is headed — so IT supports growth instead of holding it back?

☐ Yes

☐ No

Your Results

Count your **No** answers:

0–2 No's — Solid footing.

You've got the fundamentals covered. The gaps that remain are worth closing before they become problems — a quick review keeps you ahead.

3–5 No's — Exposed in places.

Some important safeguards are missing. Any one of these gaps could mean downtime, lost data, or a security incident. This is the range where most growing businesses sit — and where a managed IT partner makes the biggest difference.

6+ No's — At real risk.

Your business is running on luck. Multiple critical gaps leave you open to a serious disruption that could cost far more than fixing them would. The good news: every gap here is solvable, and prioritizing them is straightforward once you know where they are.

Every No is a gap. Every gap is fixable.